



Brussels, 03/03/2021

## **Ex-ante publicity notice - negotiated procurement procedure without prior publication for a “building contract”**

**Subject :** Renting of additional office space  
**Ref :** Procurement Procedure SRB/NEG/1/2021

### **Purpose of the Tender:**

In view of its future growth in staff, the Single Resolution Board (SRB) is considering the option of renting an immovable property above-ground, capable of accommodating between 100 and 120 workstations, located near the current SRB premises (Treurenberg 22, B-1000 Brussels). The immovable property must be located no more than 700 metres from the premises.

The present call for tender is addressed to the economic operators that rent out an office area (hereafter the ‘property’), preferably fitted out by the tenderer, in order for the SRB to accommodate additional offices, should this need arise.

The successful company will be offered a contract with SRB for a nine-year period.

### **Description of the tender**

In terms of mandatory minimum requirements, the proposed additional office space should:

- accommodate between 100 and 120 staff in an office space (preferably with a set-up of office rooms for 4 staff members and a few (approx. 6) office rooms for 1 staff member) within 700 metres distance from the current SRB premises at Treurenberg 22;
- be able to house at least 7 meeting room facilities (1 large room (approx. 60m<sup>2</sup>), 2 medium rooms (approx. 50m<sup>2</sup> each room) and 4 small rooms (approx. 40m<sup>2</sup> each room);
- be able to contain 2 kitchenettes (approx. 16m<sup>2</sup> each), 4 archive/support rooms (approx. 30m<sup>2</sup> each);
- be available for rent by signing a contract with a nine-year duration.



**Description of the procedure:**

The procedure will take place in two separate phases:

**Phase I – Prospection of the local market;**

**Phase II – Negotiation to which the SRB may invite the pre-selected shortlisted candidate(s).**

Ex-ante publicity is part of Phase I of this negotiated procurement procedure<sup>1</sup> through which the Agency will establish a shortlist of candidates who will be invited to participate in Phase II of the procedure.

Economic operators interested in taking part in this tender should send their proposed building together with the respective evidence by email by **18/03/2021, 14:00** Brussels time to SRB-PROCUREMENT@srb.europa.eu. Further specific information will be communicated to interested economic operators.

It should be noted that the SRB reserves the right to cancel the negotiated procedure at any given moment without entitling the economic operators for any compensation. This decision shall be communicated accordingly.

SRB Procurement

---

<sup>1</sup> Negotiated procedure without prior publication for building contracts Art 11.1.g Annex I of EU FR 2018/1046